

461-170-0102

Effective 9-27-22

**Required Periodic Report for the Simplified Reporting System (SRS);
SNAP**

In the SNAP program, the Periodic Report form is required of filing groups in SRS. The *certification period* (see OAR [461-001-0000](#)) is determined under OAR [461-115-0450](#).

- (1) Filing Groups with a 12-month Certification Period.
 - (a) A *filing group* (see OAR [461-110-0370](#)) participating in SRS and certified for 12 months must submit the Periodic Report form as indicated in this rule section to receive SNAP benefits after month six of their *certification period*.
 - (b) The Department must receive a *complete* (see OAR [461-170-0101](#)) Periodic Report form by the last day of the *continued due month* (see OAR [461-170-0101](#)) for a *filing group* who remains eligible to receive their SNAP benefits without proration.
 - (c) When an individual fails to submit a *complete* Periodic Report form, or fails to submit a *complete* Periodic Report form timely, the Department follows OAR [461-170-0104](#).
- (2) Filing Groups with a 24-month Certification Period – No Earned Income.
 - (a) A *filing group* participating in SRS, with no earned income, and certified for 24 months under OAR [461-115-0450](#) must submit the Periodic Report form as indicated in this rule section to receive SNAP benefits after month 12 of their *certification period*.
 - (b) The Department must receive a *complete* Periodic Report form by the last day of the *continued due month* for a *filing group* who remains eligible to receive their SNAP benefits without proration.

- (c) When an individual fails to submit a *complete* Periodic Report form, or fails to submit a *complete* Periodic Report form timely, the Department follows OAR [461-170-0104](#).
- (3) Filing Groups with a 24-month Certification Period - Earned Income Change.
- (a) A *filing group* participating in SRS and originally certified for 24 months under OAR [461-115-0450](#) must submit the Periodic Report form as indicated in this rule section if they begin receiving earned income. When the earned income begins --
 - (A) In months 1 through 4 of the *certification period*, a Periodic Report form must be completed to receive SNAP benefits after months 6, 12, and 18 of the *certification period*.
 - (B) In months 5 through 10 of the *certification period*, a Periodic Report form must be completed to receive SNAP benefits after months 12 and 18 of the *certification period*.
 - (C) In months 11 through 16 of the *certification period*, a Periodic Report form must be completed to receive SNAP benefits after month 18 of the *certification period*.
 - (b) The Department must receive a *complete* Periodic Report form by the last day of the *continued due month* for a *filing group* who remains eligible to receive their SNAP benefits without proration.
 - (c) When an individual fails to submit a *complete* Periodic Report form, or fails to submit a *complete* Periodic Report form timely, the Department follows OAR [461-170-0104](#).

Statutory/Other Authority: ORS [409.050](#), [411.060](#), [411.070](#), [411.816](#)

Statutes/Other Implemented: ORS [409.010](#), [409.050](#), [411.060](#), [411.070](#), [411.081](#), [411.087](#), [411.816](#),

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